

# NOTICE OF REGULAR MEETING

## BLUE VALLEY METROPOLITAN DISTRICT

Meeting called to order at 7:01 pm on Tuesday, December 11, 2018. Board members present: Buck McNichols, Mark Nelson, Tom Kellen, Mike Stoveken, and John Norton. Absent: None. Guests present: Tim Vermeer (left at 6:45), Maria Shafer, Janet Poyser, Todd Nelson, and Dennis Cunningham.

**Review and Approval of Minutes of Previous Meeting(s)** Buck moved, Mike seconded to approve minutes. All in favor. Motion carried.

### **Public Address**

Dennis Cunningham - Question about ARC & water board merging. Buck stated we have already discussed with our attorney and that correspondence was forwarded to the ARC after the following meeting. Further action will be discussed at January meeting.

Todd Nelson – Extended a compliment to Mark Nelson on work Maximum Services has done. Mark explained some of the work that has been done and challenges of such, such as where to place the excess dirt.

### **Water Operator**

- Infiltration gallery pump #1 is not working as previously discussed at prior meeting. Abbott's Well Pump is scheduled for 12/18/18 to troubleshoot the problem. We have also scheduled Maximum Services for this meeting to evaluate the leaking pitless adaptor for this pump. The board has approved this work at prior meeting.
- As previously discussed at a prior meeting state statute has required all utilities to register as a Tier 1 versus a Tier 2 utility with the Utility Notification Center of Colorado (UNCC). The two main differences between Tier 2 and Tier 1 facility notification is that WSI will be receiving locates via email directly from UNCC for a fee which will be invoiced directly to the District from UNCC versus WSI being contacted directly by the contractor with no costs to the District.
- WSI has completed the transition to a Tier 1 facility as directed by the board. -WSI has completed the Annual Backflow Survey. The entire District has been surveyed and two RPZ backflow devices were required because two residences have wells on their property which could be inadvertently connected to the District's distribution system if the backflow devices were not installed. These devices will need to be tested annually and tracked by WSI.
- As previously mentioned at prior meeting the Pre-Filters at the water plant have been fouling faster than previously. We are uncertain of the cause but may be associated with fines working their way through the gallery and into the intakes.
- At the Master Plan meeting the need for a District distribution map was suggested. Should we have JVA Engineering assist WSI with mapping of the system versus Henry. We would like to further discuss the status of the mapping project. Buck will contact Henry Broadhurst to determine status of this project.
- Meter repairs and billing questions. Matt will submit repair issues in writing in the future and the District will not ask him to be involved in billing questions.
- 2019 Budget/WSI compensation. Matt's fishing privileges will be addressed at January meeting.

### **Water Engineering Update**

Buck explained what happened at the initial meeting with JVA for the master plan. Matt Willits stated he felt it was a good meeting. Buck stated that he felt confident in their abilities and believes they will be a great asset to the District for the extended future. Mark stated that they thoroughly addressed the gallery issues and stressed that it was an immediate need in order to provide the water needed. Mark stated JVA will be reaching out to our previous water engineer to discuss that design for further understanding. Mark stated we should have a draft from JVA prior to the January meeting to review. Buck stated that we need to make sure to forward a copy of that to Matt Willits. Buck stated we should plan extra time for the January meeting to allow ample time for the JVA discussion. Jim Collins sent an Amendment for the JVA Agreement which will be addressed at the January meeting.

**2018 Budget Amendment – only if necessary** - No amendment necessary.

**Certify 2019 Tax Levy** - After review, Buck moved, Mark seconded to approve. All in favor. Motion carried.

**2019 Budget Approval & Resolution– Resolution 2018-04** – The board discussed in detail the financial needs of the district projects for 2019 to include ensuring the water system is managed for long-term benefit of the District. After multiple changes, Andrea verbally presented the final figures discussed. Mark moved to approve the budget as presented and adopt RESOLUTION 2018-04 TO ADOPT BUDGET. Buck seconded. All in favor. Motion carried.

**2019 Meeting Schedule - to be Approved** – Following discussion of dates, Tom moved to approve the dates as listed below. Mike seconded. All in favor. Motion carried.

- January 14, 2019
- April 1, 2019
- July 1, 2019
- October 7, 2019
- December 9, 2019

**Work Comp Board Coverage – Resolution 2018-05** - Buck moved to approve RESOLUTION 2018-05 A RESOLUTION DETERMINING NOT TO PROVIDE WORKERS' COMPENSATION INSURANCE COVERAGE FOR UNCOMPENSATED MEMBERS OF THE BOARD OF DIRECTORS. Tom seconded. All in favor. Motion carried.

**Boundary Map – any changes needed?** - Buck moved that no changes are needed to the Boundary Map. Tom seconded. All in favor. Motion carried.

**Unfinished Prior Business**

- Fishing Policy – No changes needed at this time. Andrea can proceed with issuing 2019 permits.
- Land Exchange – No updates at this time. Will place on January agenda.

**Secretary's Report**

Audit Exemption Letter – 2018 – The board members reviewed and Buck signed the engagement letter.

Current Balance(s) - Stand for Audit

- CO Trust = \$26,802.69
- GMB Checking = \$15,972.73
- GMB Savings = \$217,236.66

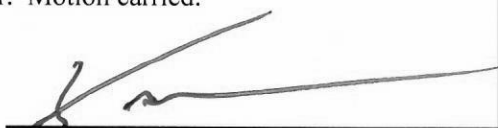
The board discussed in detail the opportunity to move funds to a bank account with the potential of generating more interest as well as being set aside for matching grant opportunities in the future. Buck moved - assuming no issues with interest earning, withdrawing money or penalties for such – for Andrea to transfer the funds from Grand Mountain Bank Savings to CO Trust with the exception of \$69,311.98 to cover the budgeted shortage for 2019. Mark seconded. All in favor. Motion carried.

Paid bills to Approve \$42,623.66 – Buck moved to approve paid bills to include Maximum Services 11/20/18 Invoice. In addition, Andrea to request an invoice and issue payment per agreement with JVA for the 2018 budgeted remainder of \$16460. Mike seconded. Mark abstained. Jack and Tom voted in favor. Motion carried.

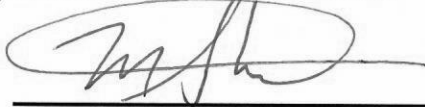
- Outstanding A/R Balances – Board instructed Andrea to continue collection efforts as she has been.


Buck adjourned the meeting at 8:38. Mike seconded. All in favor. Motion carried.

Andrea Buller, Secretary

  
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Kenneth McNichols, Chairman

  
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Mark Nelson, Vice Chairman

  
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Mike Stoveken, Treasurer

  
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Tom Kellen

  
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John Norton