

MINUTES OF REGULAR MEETING

BLUE VALLEY METROPOLITAN DISTRICT

Meeting called to order at 7:00 pm on Monday, January 6, 2020. Board members present: Buck McNichols, Mark Nelson, Mike Stoveken, and Tom Kellen. Board absent: None. Guests present: Dennis Cunningham, Tim Vermeer, Todd Nelson, Bob Heid, Flipp Brumm,

Review and Approval of Minutes of Previous Meeting(s) Mike moved to approve minutes from prior meeting. Mark seconded. All in favor. Motion carried.

Public Address

Flipp Brumm – would like to be able to comment on upcoming election information.

Water Operator

Buck asked to have a price for the upgrade submitted for consideration at April meeting.

Presentation Notes as presented by Matt Willits;

- The water quality instrumentation at the water plant requires quarterly, semi-annual and annual maintenance and calibration depending on the instrument. Hach Company manufactures the instruments and has been providing a Hach Service Agreement to meet the required maintenance and calibration needs. The Agreement is due for renewal on February 2, 2020 and will be \$3000.00.
- The Districts BPCCC Program requires annual testing of backflow devices and physical inspection of non-single-family and commercial properties. All devices have been tested and all methods verified at commercial properties.
- The SCADA computer and software continues to get outdated. WSI has been working with MPC, the District's control company, extending the life of the equipment. The District will need to budget for upgrades. WSI will be working to remove old Microsoft updates which are corrupt. WSI will also be getting estimate on computer and software upgrades.
- WSI has read the District water meters for 1 year (4 readings). There are 4 meters in the District which we could not read when read in December. We will continue to work towards 100% reads.
- The District had a main break on November 11th, we had to reduce water production as the infiltration gallery could not sustain ~74 gpm. Is there an update on the master plan as it regards to infiltration gallery improvements?

ARC Committee

Buck stated that he had sent them an email regarding the ARC Committee being moved but has yet to see a response so at this point. Todd and Bob both stated that it is on their agenda for tonight. Buck offered to help draft the letter for the committee if needed. Todd Nelson stated he will put the letter together and get it submitted to us. The Committee was in agreement that it is what would be best. The BVMD board requested that they leave bank accounts in tact until we receive legal advice on handling the funds appropriately.

Unfinished Prior Business

- a. Water Engineering Update – Buck stated nothing to discuss at this time.
- b. ARC Committee Oversight by BVMD Board – see above

Spring Road Work Planning

The board will work on the scope and will have it ready to present at a special meeting to be held in late February or early March. At that time, the RFP will be published and scheduled for approval at the April meeting.

Approve Budget Message

Buck read the Budget Message aloud. Buck moved to approved. Tom seconded. All in favor. Motion carried.

Certify 2020 Budget

Buck read the Certification. Buck moved. Tom seconded. All in favor. Motion carried.

Transparency Notice – filed (note change to election terms)

Andrea prepared and filed. Board reviewed.

Resolution 2020-01 - A RESOLUTION calling for the 2020 regular district election

Buck moved to approve Resolution 2020-01. Tom Seconded. All in favor. Motion carried.

- a. New terms set by state – 3 years
- b. Self-Nomination forms available on website
- c. Call for Nominations to be published Jan 30

Resolution 2020-02 Designating Posting Location

Mark moved to approve Resolution 2020-02 Designating Posting Location. Buck seconded. All in favor. Motion carried.


Secretary’s Report


- a. 2020 Notice of Meeting Dates posted on website & at billboard
- b. Tax Levy Certified
- c. Boundary Map letter sent
- d. Work Comp Resolution filed
- e. Green & Associates LLC Engagement Letter
 - i. 2019 Audit to begin soon
- f. Current Balance(s) - Stand for Audit
 - i. CO Trust = \$178,320.35
\$3348.03 interest in 2019
 - ii. GMB Checking = \$14,788.89
 - iii. GMB Savings = \$69,481.31
- g. Paid bills to Approve \$5,836.24
Buck moved to approve. Mike seconded. All in favor. Motion carried.
- h. Outstanding A/R Balances

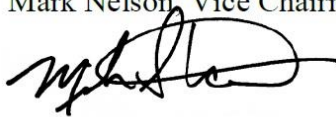
Buck moved to adjourn the meeting at 7:41 pm. All in favor. Motion carried.

BLUE VALLEY METROPOLITAN DISTRICT


Andrea Buller, Secretary


Buck McNichols, Chairman


Mark Nelson, Vice Chairman


Mike Stoveken, Treasurer


Tom Kellen


Jack Norton